

# MICHAEL LEE

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Dear Hiring Manager,

I am writing to express my interest in the Dental Assistant position at XYZ Dental Clinic, as advertised. With an Associate of Applied Science in Dental Assisting and hands-on experience as a Dental Assistant Intern, I am excited about the opportunity to contribute to your team known for providing compassionate care and exceptional dental experiences.

During my internship, I developed essential skills in patient care and sterilization procedures while working collaboratively with dental professionals. My training has equipped me with proficiency in radiography and oral health education, enabling me to effectively support patients throughout their treatment journey. I take pride in maintaining a clean and organized operatory environment, adhering closely to infection control protocols that align with the values upheld by XYZ Dental Clinic.

I thrive in team-oriented settings where collaboration is key to delivering high-quality services. My attention to detail ensures that every aspect of patient interaction is managed efficiently—from preparing instruments for procedures to assisting with appointment scheduling. Additionally, my compassionate demeanor helps foster positive relationships with patients, making their visits comfortable and stress-free.

I am particularly drawn to your clinic's mission of promoting community health through accessible quality dental services. It would be a privilege to bring my dedication and adaptability to your esteemed team while continuing my growth within the field of dental assisting.

Thank you for considering my application; I look forward to the possibility of discussing how I can contribute positively at XYZ Dental Clinic.

Sincerely,  
Michael Lee