

MICHAEL MARTINEZ

Eastside, WA 98009

(555)555-5555 - michael.martinez@monster.com

Aug 28, 2026

Dear Hiring Manager,

I am writing to express my interest in the Lawyer position at Target Company Name. With a Juris Doctor degree and two years of experience as a Legal Intern, I have developed a strong foundation in corporate law and an unwavering commitment to delivering exceptional legal services.

During my internship, I honed my skills in legal research, case management, and drafting legal documents. My ability to analyze complex issues and communicate effectively with clients has not only enhanced my problem-solving capabilities but also fostered lasting relationships built on trust and understanding. I thrive in collaborative environments where teamwork is essential for achieving common goals.

Target Company Name's dedication to integrity, professionalism, and innovation resonates deeply with me. Your mission to empower clients through strategic legal guidance aligns perfectly with my passion for providing comprehensive support while navigating the intricacies of regulatory matters. I am particularly drawn to your commitment to fostering positive community contributions as part of your core values.

I possess a keen attention to detail coupled with strong time management skills that enable me to approach challenges proactively while ensuring compliance and accuracy in all aspects of my work. As someone who enjoys engaging actively within teams, I look forward to the opportunity of collaborating with colleagues across disciplines at Target Company Name.

Thank you for considering my application. I am eager for the chance to discuss how my background can contribute positively towards your team's success.

Sincerely,

Michael Martinez