

Sep 8, 2026

Dear Hiring Manager,

I am writing to express my interest in the Veterinary Assistant position at Local Pets Clinic, as advertised. With a Bachelor of Science in Animal Science and over a decade of experience as a Veterinary Technician, I have cultivated a deep commitment to providing compassionate care for animals while supporting their owners.

Throughout my career, I have honed essential skills such as animal care, surgical assistance, and patient monitoring. My previous role involved collaborating closely with veterinarians during examinations and medical procedures, ensuring that each pet received the utmost attention and comfort. My strong interpersonal skills allow me to communicate effectively with pet owners about their pets' health needs, fostering trusting relationships that align with the values of Local Pets Clinic.

I take pride in maintaining an organized and sanitary clinic environment, understanding its importance in promoting health and safety for both animals and staff. My ability to manage time efficiently while handling multiple responsibilities ensures that I can contribute positively to your team dynamic.

As someone who thrives in collaborative settings, I embrace the opportunity to work alongside passionate professionals who share my dedication to animal welfare. The mission of Local Pets Clinic resonates deeply with me—enhancing the quality of life for pets through exceptional veterinary care is something I strive for every day.

Thank you for considering my application. I look forward to the possibility of discussing how my background and values can complement your team at Local Pets Clinic.

Sincerely,
Jin Lee