

Oct 14, 2026

Dear Hiring Manager,

I am writing to express my interest in the Attorney position at Sample Law Firm. As a recent Juris Doctor graduate with active membership in the state bar association, I am eager to contribute my legal expertise and collaborative working style to your esteemed firm.

Throughout my academic journey, I have honed my skills in research, communication, and critical thinking—skills essential for effective legal representation and advocacy. My experience as a law student has equipped me with strong analytical abilities necessary for navigating complex legal issues and crafting tailored solutions that meet each client's unique needs.

Sample Law Firm's commitment to integrity and professionalism resonates deeply with me. I am dedicated to maintaining high ethical standards while providing empathetic client-focused counsel. The prospect of joining a team that values empowering clients through knowledgeable legal guidance is truly inspiring.

My strengths lie not only in detail-oriented research but also in time management and adaptability—traits crucial for drafting precise legal documents under tight deadlines. Furthermore, public speaking engagements during law school have refined my ability to articulate complex legal concepts clearly.

I am enthusiastic about the opportunity to collaborate with experienced colleagues at Sample Law Firm, striving together towards achieving favorable outcomes for our clients. Thank you for considering my application; I look forward to contributing positively as part of your team.

Sincerely,

Min Lee