JOHN NGUYEN

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Oct 26, 2026

Dear Hiring Manager,

I am writing to express my interest in the Auditor position at Target Company, as advertised. With a Bachelor of Science degree in Accounting and a year of experience as an Accounting Intern, I am eager to bring my skills in financial analysis and compliance to your esteemed organization.

During my internship, I honed my abilities in tax preparation and budgeting while developing a strong understanding of auditing processes. My proficiency with tools such as Excel and QuickBooks has equipped me with the analytical skills necessary for conducting thorough audits and preparing detailed reports. Moreover, I take pride in my attention to detail, which I believe is essential for ensuring accuracy and compliance within financial statements.

Collaboration is at the heart of my working style; I thrive when engaging with cross-functional teams to implement effective solutions that enhance operational efficiency. My adaptability allows me to stay informed about industry trends and regulatory changes, ensuring that the audit practices align with best standards.

I am drawn to Target Company's commitment to integrity and client satisfaction. Your mission resonates deeply with me; providing actionable insights through high-quality audit services is something I aspire to contribute towards.

I would welcome the opportunity to discuss how my background aligns with your team's objectives further. Thank you for considering my application.

Sincerely,
John Nguyen