Lauren Flores

Cedar Valley, MN 55132
(555)555-5555 - lauren.flores@monster.com

Oct 26, 2026

Dear Hiring Manager,

I am writing to express my interest in the Car Sales position at AutoMax Dealership, as advertised. With a Bachelor of Arts degree in Business Administration and a decade of experience as a Sales Manager, I bring a solid foundation in customer relationship management and strategic sales planning that aligns well with your commitment to providing an exceptional car buying experience.

Throughout my career, I have honed strong leadership abilities and excellent interpersonal skills that enable me to engage effectively with customers. My results-oriented approach is complemented by adaptability and analytical thinking—qualities essential for understanding diverse automotive needs and guiding clients through the purchasing process seamlessly.

At AutoMax Dealership, where integrity and customer-centric service are valued, I am excited about the opportunity to leverage my negotiation techniques to close deals while ensuring customer satisfaction. My proficiency with CRM software allows me to maintain accurate records and follow up diligently with both leads and past customers, fostering lasting relationships that encourage repeat business.

The automotive industry has always been a passion of mine; I thrive in fast-paced environments where problem-solving is key. I appreciate your mission to empower customers through reliable vehicles and exceptional service, which resonates deeply with my professional values.

I look forward to the possibility of contributing positively to your team at AutoMax Dealership. Thank you for considering my application; I am eager for the opportunity to discuss how I can support your vision further.

Sincerely,
Lauren Flores