
EMMA GARCIA

Portland, OR 97209 ♦ (555)555-5555 ♦ emma.garcia@monster.com

Oct 14, 2026

Dear Hiring Manager,

I am writing to express my interest in the Medical position at HealthCare Inc. With a Bachelor of Science in Medical Technology and two years of experience as a Medical Assistant, I am eager to contribute to your commitment to patient-centered care and innovative healthcare solutions.

In my previous role, I developed strong laboratory skills and a deep understanding of medical terminology, which equipped me with the necessary expertise to conduct thorough patient assessments. My detail-oriented approach ensures that I provide accurate evaluations while remaining compassionate toward patients' needs. Collaborating effectively within interdisciplinary teams has always been a priority for me, as I believe that teamwork is essential for delivering comprehensive care.

I thrive under pressure, often adapting quickly to changing situations while maintaining high standards of service. My communication skills enable me to educate patients and their families on health management strategies, empowering them towards better health outcomes.

The values of compassion, integrity, and excellence resonate deeply with me. I admire HealthCare Inc.'s mission to enhance community well-being through accessible medical services. It would be an honor to join your team and contribute positively towards achieving these goals.

Thank you for considering my application. I look forward to the possibility of discussing how my background can align with the mission at HealthCare Inc.

Sincerely,

Emma Garcia