

OLIVIA RODRIGUEZ

Jacksonville, FL 32209 | (555)555-5555 | olivia.rodriguez@monster.com

Oct 14, 2026

Dear Hiring Manager,

I am writing to express my interest in the Waitress position at Target Company. With a decade of experience in customer service and team leadership, I am excited about the opportunity to contribute to your dynamic and customer-focused establishment, known for its commitment to excellence and hospitality.

Throughout my career as a server, I have honed my skills in providing attentive and courteous service while maintaining high standards of presentation and quality. My background has equipped me with strong communication abilities that enable me to interact effectively with diverse clientele, ensuring that each guest feels valued from the moment they arrive.

I take pride in cultivating a welcoming atmosphere for guests, addressing their needs promptly while working collaboratively with fellow team members. My adaptability allows me to thrive in fast-paced environments, handling unexpected situations with professionalism and grace. Attention to detail is essential in delivering memorable dining experiences—an aspect I prioritize consistently.

At Target Company, where teamwork is valued alongside integrity and customer satisfaction, I believe my empathetic approach aligns well with your mission of creating an inviting environment for all guests. I am eager to bring my dedication and problem-solving skills into this role while supporting your team's efforts toward enhancing service delivery.

Thank you for considering my application. I look forward to the possibility of discussing how I can contribute positively to the exceptional dining experiences at Target Company.

Sincerely,

Olivia Rodriguez